



Annual Training for Advanced Title IX Coordinators and Deputy Coordinators

COMPLIANCE CHECKLIST

- Appoint Title IX Coordinator
 - Review and update Title IX Coordinator job description
- Develop/update and publish a Notice of Nondiscrimination
- Develop/update and publish a sexual misconduct policy (including adjudication procedures)
- Train individuals with heightened responsibilities
 - Title IX coordinators and deputy coordinators, RAs, RDs, campus security, student life personnel, human resources personnel, athletic directors, campus pastor, counselors, medical providers, in-house counsel and any others with heightened responsibility
- Specialized training for:
 - Investigators and adjudicators
 - President, Provost, Board
- Train all students
- Train all employees
- Assess student and employee trainings for value, effectiveness, and outcome
- Accurately track crime statistics
 - Assess each new complaint
- Report on above in Annual Security Report (October)